

### **DATASHEET**

## PaperPort® 14

# Scan, Share, Search and Organise Documents on your PC



Overwhelmed with paper? PaperPort® 14 can help to simplify the chaos by organising your paper documents - documents, receipts, photos and more – into digital files on

your desktop.

PaperPort 14 is Nuance's most popular scanning and document management solution, carefully designed specifically for home office use. Part traditional file cabinet, part digital-document desktop, PaperPort 14 is the fastest and easiest way to scan, share, search and organise your documents.

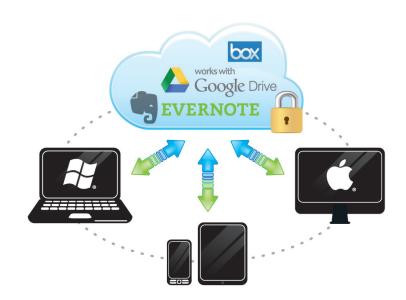
Additionally, PaperPort 14 now delivers anytime-anywhere access to your most important files via the Nuance Cloud Connector.

## **WORKS WITH YOUR SCANNER**

Say goodbye to all the challenges related to paper. PaperPort 14 works with all-in-one printers, mobile scanners, desktop scanners and more – making document management faster, easier and more effective.

## **WELCOME TO THE CLOUD**

The Nuance Cloud Connector connects your PaperPort 14 desktop on the PC to the cloud so you get automatic access to your most important folders, files, documents and photos.\*



#### **MAXIMUM SECURITY. MAXIMUM PEACE OF MIND.**

With security features such as full encryption of documents in transit, state-of-the-art intrusion detection and privacy certification, you can rest assured your documents, files and personal information are protected.

## **FIND INFORMATION INSTANTLY**

Now you can create searchable PDFs from digital files and scanned paper documents. Then, to quickly locate a specific file, simply enter keywords or phrases into a desktop search.



## The Power of PaperPort

#### Get more organised

PaperPort gives you a single solution for scanning paper and accessing, viewing, editing and converting files on your PC – the best way to get and stay organised.

#### Take advantage of the cloud

Plus, with the Nuance Cloud Connector, you can extend powerful document management capabilities to cloud storage services accessible from your iPhone, iPad and Android devices for maximum access, peace of mind and collaboration.

#### Go green

Reduce waste and conserve energy by putting an end to your reliance on printing, faxing and mailing. You'll save money, too!

#### Gain true peace of mind

Improve document management processes with PaperPort. Once you file a document in PaperPort, you can rest assured it will never be lost, damaged or accidently thrown away.

#### Get more done faster

PaperPort 14 includes a powerful PDF Viewer that can replace the free Adobe® Reader®, so you can view, edit and share PDF documents like never before.

#### Clean up and enhance digital photos

Scanning pictures is just the first step. PaperPort helps to make your digital photos look better than ever with a feature rich set of photo tools and optimal resolution for screen and print.

#### Fill out forms quickly, neatly

FormTyper<sup>™</sup> converts scanned paper forms into electronic forms you can fill out, save as PDF and email. It's fast, easy and automatic.

#### Works with your scanner

Make your all-in-one printer, mobile scanner or desktop scanner faster and easier to use with PaperPort 14. Get better results, too.

#### **BECOME AN EXPERT ... IN NO TIME**

PaperPort reduces the complexity of scanning to a single push of button. Set-up a breeze and once start, you will quickly have all your documents stored and accessible in one easy-to-use application.

#### **CONVERT PAPER INTO TEXT**

PaperPort converts paper to text in one, easy step. Just drag and drop a scanned document onto any text application in the PaperPort 'Send To' bar to create editable text for instant use in word processing or spreadsheet software.

#### THE MOST CLOUD OPTIONS

Now you can gain access to a number of cloud services, including Windows Live SkyDrive, Google Docs™, Box and many more. Plus, files are accessed in the PaperPort folder directory, so you can scan, stack or unstack PDF files which are automatically uploaded in the cloud.

**Minimum Hardware Requirements:** • Intel® Pentium® compatible or newer CPU • 1 GB RAM • 700 MB free hard disk space for application files. Additional free space is required for Microsoft .NET Framework 4 and the other prerequisites if they are not present on the system • 1024x768 resolution display with 16 bit (High Colour) or better • Windows compatible pointing device

**Supported Operating Systems:** • Windows® XP 32-bit SP3 • Windows Vista™ 32-bit and 64-bit with SP2 or higher • Windows 7 32-bit and 64-bit • Windows 8 32-bit and 64-bit • Windows 10 32-bit and 64-bit

**Supported Web Browsers (Favourites and PDF Viewer):** • Internet Explorer 7 or above • Firefox 3, 4, 5 • Chrome 4 or above

#### DVD-ROM drive (required for installation)

**Nuance Cloud Connector, Online Activation, Registration and Live Update: •** Internet connection and web access necessary

**Note:** Performance and speed will be enhanced if your computer's processor, memory and available disk space exceed minimum requirements. This is especially true when converting very large colour PDF files.

**Technical Support:** Nuance offers technical support via phone and email. Visit www.nuance.co.uk/support for our current support policy.

\* Nuance Cloud Connector is powered by Gladinet









#### www.nuance.co.uk

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